

Values-Driven Decision-Making

Executive Summary

Values-driven decision-making (also known as values-based decision-making) is an approach to making choices that prioritizes an organization's core values at every step ¹. For NGOs, this means aligning decisions with fundamental principles such as integrity, equity, transparency, and the organization's mission. Unlike purely financial or expediency-driven choices, values-driven decisions seek to “do the right thing” consistent with the NGO's ethos, even if that involves short-term trade-offs. A classic example often cited is Johnson & Johnson's 1982 Tylenol recall, when the company pulled products off the shelves at a \$100 million cost to prioritize customer safety over profit ². In the nonprofit context, values-driven decision-making might mean, for instance, refusing a lucrative donation that conflicts with the NGO's ethics or choosing a program strategy that emphasizes community need over easier wins.

Why does this matter for NGOs? First, decisions rooted in clear values build trust with donors, beneficiaries, and partners. Stakeholders can predict how an NGO will act (“no surprises”) and have confidence that the organization will hold itself to high ethical standards ³. Research and practitioner insights show that nonprofits which consistently live their values enjoy stronger credibility and support over time ⁴ ⁵. Second, a values-driven approach provides an internal compass for staff and leadership. It creates consistency in decision-making across the organization, reducing ambiguity when tough choices arise ⁶ ⁷. Teams with a shared values framework can act more decisively and with less conflict, because everyone understands the guiding criteria. In fact, integrating core values into decisions can empower front-line employees to act independently within their scope, speeding up operations – when people trust that their colleagues will make decisions aligned with shared values, it “breeds trust, and when trust goes up, speed goes up” as one organizational culture guide puts it ⁸ ⁹.

Importantly, values-driven decision-making is not a “soft” alternative to data or strategy – it complements them. NGOs still consider evidence and outcomes, but values act as a critical lens to ensure choices uphold the organization's integrity and mission. For example, an NGO might use data to evaluate program options, but the final decision will also filter those options through questions like “Does this align with our commitment to equity and transparency?” If an option scores high on impact metrics but violates a core value, a values-driven organization will seek a different approach. This alignment between values and actions helps prevent mission drift and ethical lapses. It also sustains staff motivation: working in an organization where decisions match stated values enhances morale and a sense of purpose ¹⁰.

That said, implementing values-driven decision-making requires conscious effort. Conflicts can emerge between values (e.g. transparency vs. confidentiality), and over-emphasizing values without pragmatism can sometimes slow decision processes or lead to difficult trade-offs ¹¹ ¹². The key is to establish a clear framework and culture so that when tough situations arise, values serve as a guiding light rather than an afterthought. This guide provides evidence of the benefits of values-driven decision-making, a step-by-step framework for NGOs to embed values in their decisions, practical tools and templates, real case vignettes, metrics to track success, and guidance on managing risks. By the end, NGO leaders and teams will have a

roadmap to ensure “how we do things” is firmly grounded in “what we believe in,” enabling more ethical, consistent, and trust-building decisions.

Evidence Table (Key Findings | Strength | NGO Implications)

Key Finding	Strength of Evidence	Implications for NGOs
<p>Aligning decisions with core values builds stakeholder trust. Organizations that visibly uphold values like integrity and accountability gain trust from donors, partners, and communities ⁵ ³.</p>	<p>High. Widely documented by nonprofit surveys and expert analyses. For example, the National Council of Nonprofits notes that a formal commitment to ethical values “goes a long way” to earning public trust ¹³. Edelman Trust surveys and regulators also emphasize authenticity and values as drivers of trust in NGOs ¹⁴ ¹⁵.</p>	<p>Earn and keep trust. NGOs should publicly articulate their values and consistently act on them. This might include adopting a code of ethics, being transparent about decisions, and communicating how choices reflect the organization’s values. Over time, this consistency reassures donors and beneficiaries that the NGO will not “sell out” its principles, thereby strengthening reputation and support.</p>
<p>Values-driven decision-making improves clarity and consistency in decisions. Using core values as a decision filter provides a clear framework, reducing ambiguity in tough choices ⁶ ⁷. Staff and leaders have guidance on what to prioritize (e.g. serving the most vulnerable, maintaining honesty), which leads to more consistent decisions across the organization.</p>	<p>Moderate. Supported by management literature and case examples. Many leadership coaches and NGO experts assert that decisions are easier and more consistent when guided by shared values ⁶ ¹⁶. Internal alignment around values is a common best practice, though systematic quantitative studies are fewer.</p>	<p>Reduce mission drift. By integrating values into decision criteria (e.g. adding a question “Does this option align with our values?” in every major decision), NGOs can avoid ad hoc or contradictory choices. This ensures the organization “stays on track” with its mission and culture. It also makes decision-making more efficient: teams spend less time debating <i>what</i> matters, because the values framework provides focus.</p>

Key Finding	Strength of Evidence	Implications for NGOs
<p>Prioritizing ethical values correlates with better organizational performance on some measures. Emerging research suggests that NGOs led by values such as honesty and accountability tend to have stronger program quality (though possibly less willingness to compromise with certain partners) ¹⁷ ¹⁸ . For example, one 2023 study found NGOs whose leaders highly prioritized the value of honesty saw higher ratings in service quality ¹⁹ .</p>	<p>Moderate. Initial empirical evidence from NGO studies supports this (e.g. Mikolajczak 2023). However, performance is multifaceted. The same study noted some trade-offs (organizations prioritizing honesty rated their government cooperation lower) ¹⁸ . Overall, there's growing but not yet extensive quantitative evidence linking values alignment to long-term success.</p>	<p>Stronger outcomes, with awareness of trade-offs. NGOs can expect that instilling values like quality, equity, and honesty will improve program effectiveness and stakeholder satisfaction. However, they should also be mindful of balancing values – e.g., maintaining honesty and independence might mean certain funding or partnerships are foregone. Leaders should explicitly consider what success means (not just financial metrics, but mission fulfillment) and recognize values-driven choices as investments in long-term impact and legitimacy ²⁰ .</p>
<p>Embedding values in decisions increases employee engagement and organizational culture strength. When staff see decisions reflecting the organization's professed values, it boosts morale, commitment, and sense of purpose ¹⁰ ⁴ . People are more motivated and loyal in a workplace where ethical principles guide actions, not just lip service.</p>	<p>High (Qualitative). Widely affirmed in organizational psychology and nonprofit management literature. Gallup and others report higher engagement when employees feel their organization has integrity. Anecdotally, many NGOs with strong value cultures have lower staff turnover. Hard quantitative data in NGOs is limited, but corporate studies show similar trends.</p>	<p>Motivate and retain staff. NGOs should use values as a foundation for internal decisions (hiring, evaluations, conflict resolution) to create a principled culture. For example, if “respect” is a core value, leadership must show respect in how decisions are made (e.g. involving staff input). When employees feel the organization <i>lives</i> its values, they develop trust in leadership and pride in their work ²¹ . This can translate to higher productivity and retention – critical for mission continuity.</p>

Key Finding	Strength of Evidence	Implications for NGOs
<p>Clear values can enable faster, decentralized decision-making – the “speed of trust.”</p> <p>Paradoxically, taking time to instill values can <i>speed up</i> day-to-day decisions. When everyone understands the guiding values, front-line teams can make decisions without always seeking top-down approval, confident they are acting within agreed principles ⁸ ²² . High trust arising from shared values cuts through bureaucracy.</p>	<p>Moderate. Leadership experts like Stephen M.R. Covey argue trust (built on shared values) accelerates operations. Corporate case studies (e.g. <i>Speed of Trust</i>) and organizations like IKEA have observed that when values are deeply ingrained, “trust goes up and costs go down” as decisions are made more autonomously ⁹ . While logical and supported by many examples, this can be hard to quantify and assumes values are truly shared and understood.</p>	<p>Empower decision-makers at all levels. NGOs can delegate more authority to staff and field offices when confident that core values provide boundaries. To capitalize on this, invest in training and communicating values (so people have the “north star” for decisions). As a result, an aid worker or program manager can make on-the-spot judgments aligned with values (e.g. prioritizing aid to the neediest first, consistent with humanitarian impartiality) without always waiting for approval. This agility is especially crucial in fast-moving situations (disasters, crises) where adherence to values ensures decisions are both swift and right.</p>
<p>Failure to align actions with values undermines stakeholder trust and can lead to reputational crises.</p> <p>The converse of the first finding: if an NGO’s decisions consistently contradict its stated values, supporters will eventually disengage. Scandals or “values drift” – when behavior deviates from core principles – often result in donor backlash and public skepticism ²³ ²⁴ . Recent sector analyses show the public is calling for “greater authenticity, not just transparency,” meaning NGOs must actually practice their values, not merely report data ¹⁴ ¹⁵ .</p>	<p>High. Sadly, evidenced by real-world cases of NGO scandals (financial mismanagement, unethical conduct) that eroded trust. Studies and reviews (Charity Commission 2018, etc.) highlight that no amount of formal accountability can substitute for genuine ethical behavior ¹⁴ ²⁴ . Public trust in NGOs remains higher than in many sectors, but it drops sharply after high-profile breaches of values ²³ ²⁵ .</p>	<p>Walk the talk – always. NGOs must institute checks to ensure decisions at all levels align with values (e.g. oversight committees, whistleblower policies, regular “values audits” comparing actions to principles). Inconsistencies should be addressed proactively. For example, if an NGO that espouses equity realizes its programs exclude certain groups, it should course-correct quickly. Consistency and authenticity are key: values-driven decision-making only yields trust if it is sincere. An NGO should be ready to explain any decision in terms of its values – if it can’t, that’s a red flag.</p>

Step-by-Step Framework

Implementing a values-driven decision-making framework in an NGO involves both establishing the right foundation and following a clear process for each major decision. Below is a step-by-step approach:

1. Define and Articulate Core Values

Identify your NGO's core values and ensure clarity. Start by reviewing your mission and engaging stakeholders to pinpoint 3–5 core values that truly define what your organization stands for (e.g. *transparency, equity, independence, solidarity*) ²⁶ ²⁷ . It's important these values are more than buzzwords – they should connect to your mission and resonate with staff, volunteers, and the communities you serve. For example, a humanitarian NGO might choose the established principles of humanity, impartiality, neutrality, and independence as core values. Once defined, **formally articulate these values** in a statement or charter. Provide definitions and examples so everyone understands what behaviors each value entails. (E.g. “Transparency – we openly share information about our decisions and finances with stakeholders.”) This becomes the ethical compass for all decision-making. *Tip:* Involve a diverse group (board members, staff at different levels, perhaps community representatives) in defining values to build buy-in and a shared understanding ²⁸ ²⁶ .

2. Communicate and Embed Values in Culture

Having core values written down is only the beginning. The next step is **to weave those values into the fabric of the organization's daily life**. Communicate the values widely and frequently: introduce them during new staff onboarding, display them in offices and on the NGO's website, and reference them in internal newsletters or team meetings ²⁹ ³⁰ . Leaders and managers must consistently talk about the values and why they matter. Provide training or discussion forums on what the values mean in practice – for instance, workshops on ethical dilemmas where staff practice applying the core values to hypothetical scenarios. Encourage a shared language: everyone should recognize phrases like “through the lens of our values” as a normal part of decision discussions ¹ . By socializing values in this way, you ensure that when a real decision arises, staff instinctively consider those principles. Furthermore, embed values into HR processes: hire and promote people whose behaviors align with the values, and include adherence to values in performance evaluations ³¹ ³² . This alignment of incentives and recognition reinforces that values aren't just wall decor – they're “how we do things here.”

3. Integrate Values into Decision Processes (The Values Filter)

When a specific decision or choice needs to be made (whether strategic – like entering a new country, or operational – like choosing a vendor), **apply a values-based analysis step**. This can be formal or informal, but should be structured. One useful practice is to introduce a *Values Filter* or checklist into your decision-making template. For any option under consideration, ask questions such as: “*How does this option align with our core values? In what ways might it conflict with any value?*” ³³ ³⁴ . Identify if any value is “non-negotiable” in this context ³⁵ . For example, if *accountability* is a core value, an NGO considering a partnership might evaluate whether the potential partner is transparent and accountable; if not, that partnership would be flagged as conflicting with values. Encourage decision-makers to document this analysis: e.g., in a proposal or meeting minutes, include a section that explicitly states, “*Value considerations: Option A upholds our value of quality (high beneficiary impact), but may challenge our value of sustainability; Option B is more aligned with sustainability.*” By making this a habit, it forces deliberate reflection on values rather than leaving ethics to

gut feeling alone ³⁶. Tools like a simple decision matrix can help – list values on one axis and options on the other, and check for alignment. **If an option clearly violates a core value, seriously consider eliminating it**, no matter the short-term benefits. This is where tough calls come in, but having the values filter makes those calls principled. As an NGO leader put it, *“Are there values that cannot be compromised? Which values would we overlook – if any – and why?”* ³⁷. These reflections should guide the final choice.

4. Involve the Right Stakeholders and Perspectives

Values-driven does not mean insular. On the contrary, **engage stakeholders to inform decisions**, especially those who are meant to benefit from or implement the outcome. This step ensures that the NGO’s espoused values align with community values and needs (thus avoiding a top-down imposition of “our values”). For example, if *respect* and *inclusivity* are core values, involving community members in program design decisions is a must. Solicit input from field staff, partners, or beneficiaries on how various options stack up against the values. They might highlight ethical considerations leaders in headquarters are unaware of. Moreover, diversity of perspective can prevent bias – since values can be interpreted subjectively, having a broad group weigh in helps ensure one person’s personal values or biases aren’t dominating ¹². In practical terms: conduct stakeholder consultations for major decisions, convene an ethics committee or working group for sensitive choices, or at minimum, have a “second pair of eyes” review decisions for values alignment. This collaborative approach not only strengthens the quality of the decision (through richer information) but also reinforces a culture of values-based *participation*, reflecting democratic ideals many NGOs cherish. It also boosts trust: when people see decisions being made inclusively and transparently, it underscores the NGO’s commitment to its stated principles.

5. Make the Decision and Explain the Rationale (Values Narrative)

After analysis and consultation, a decision must be made. At this stage, **ensure the final decision is explicitly connected back to the core values in its rationale**. In decision meetings or documents, leaders should state something like, *“We chose Option X because it best upholds our values of independence and impact – for example, it allows us to serve the neediest without donor interference, aligning with our mission and impartiality.”* If trade-offs between values were necessary, acknowledge them: *“We recognize this approach carries a risk to financial sustainability (value of stewardship), but we prioritized community trust and equity in this case, and will mitigate the financial risk by...”* This transparency serves two purposes. Internally, it helps staff understand and learn how values were applied, reinforcing the decision-making model. Externally, it allows the NGO to **communicate decisions to stakeholders with an ethical narrative**, not just a technical or financial one. For instance, when an NGO publicly explains a controversial choice (like withdrawing from a partnership), framing it in terms of values (“this decision reflects our commitment to integrity and local leadership”) can maintain public trust ²⁴. Always document the reasoning in an accessible way. Over time, these records create a knowledge base of values-driven decisions that can guide future leaders and serve as evidence of the organization’s integrity.

6. Evaluate and Reflect Post-Decision

Values-driven decision-making is an ongoing learning process. **After major decisions are implemented, evaluate the outcomes not only on practical terms but also on whether they upheld the intended values**. Did the decision indeed align with our values in practice? Were there any unintended ethical consequences? For example, if an NGO decided to focus aid on a most vulnerable group (value: equity), later review if that choice was carried out fairly and what stakeholders felt about it. This reflection can be

built into project evaluations or after-action reviews. Include questions like: “*Were our values maintained throughout execution? Any situations where we wavered?*” If issues are found – say, field staff felt pressure to compromise a value due to unforeseen pressures – bring that insight back into improving the framework. Perhaps additional guidance or a tweak to the values definition is needed. Additionally, track metrics (as outlined in the Metrics section of this guide) to gauge how well values are being integrated. This step closes the loop, creating a feedback mechanism. By reflecting, NGOs also demonstrate humility and a commitment to continuous improvement in living their values. It may even be appropriate to adjust policies or provide refresher trainings if the evaluation shows drift. In summary, treat every significant decision as a case study to learn from: celebrate successes where values made a positive difference, and candidly discuss mistakes where values were not sufficiently considered. This will strengthen the overall system and credibility of the NGO’s values-driven approach over time.

By following these steps, an NGO can systematically inculcate values at the heart of its decisions. It transforms abstract ideals into concrete actions, ensuring that daily choices – big or small – cumulatively advance the organization’s mission and moral commitments.

Tools / Templates

Implementing values-driven decision-making is easier with concrete tools and templates that operationalize the principles. Here are some practical tools NGOs can adopt:

- **Values-Based Decision Matrix:** A simple table to evaluate options against each core value. List your values in columns and the decision options in rows. For each cell, indicate how that option aligns (+), conflicts (–), or is neutral with respect to the value. This visual aid forces consideration of all values for every option. For example, if deciding on a funding source, your matrix might show that *Donor A* scores “–” under independence (due to restrictive conditions) but “+” under financial sustainability; *Donor B* might be “+” for independence but “–” for sustainability. Such a matrix makes trade-offs explicit. **Template tip:** Color-code the cells (green = aligns, red = conflicts, yellow = neutral) for quick visual grasp. This tool can be used in meetings or as part of proposal documentation. It complements more quantitative analyses by adding an ethical dimension.
- **Decision Checklist with Guiding Questions:** Develop a one-page checklist to run through before finalizing any important decision. This could include questions like those recommended by values-based leadership experts ³⁷ :
 - *Have we clearly defined the decision to be made?*
 - *What are the viable options? Have we considered creative alternatives aligned with values?*
 - *For each option: Does it uphold our core values?* ³⁷
 - *Does any option conflict with a value, and if so, can we mitigate that?* ³⁸
 - *Is there a value we are unwilling to compromise in this case?* ³⁵
 - *What would an ideal solution that honors all our values look like (and is that feasible)?*
- *Which option is best when judged by our values (and why)?* This checklist can be attached to decision memos or used by facilitators during discussions. It ensures that the values conversation happens systematically. Essentially, it’s a prompt for the “values filter” described in the framework. **Template tip:** Include a section for decision-makers to write a brief statement: “We chose ___ option because it aligns with ___ values.” Having to fill this in drives accountability to the values.

- **Code of Ethics / Values Statement Template:** A formal code or statement of values is a foundational tool ³⁹ ¹³. The National Council of Nonprofits provides sample core value statements and codes of ethics that organizations can adapt ⁴⁰. This document typically lists the core values with definitions and often expands into specific principles or standards of behavior under each value. For instance, under the value *Honesty*, the code might include “we accurately report our financials and program results without misrepresentation.” Under *Respect*, it might include “we listen to and engage communities as equal partners.” **How to use:** Once customized, this code should be formally adopted by the board and signed by all staff and volunteers. It serves as both a guide and a reference in decision-making. When a dilemma arises, decision-makers can literally refer to the code: “What does our code say about this type of situation?” Maintaining this document (revisiting it periodically) is also important ⁴¹. *Note:* Many NGOs integrate sector-specific standards into their codes (e.g. a health NGO including the medical ethics of “do no harm”). Templates are available via NGO networks and can be tailored to reflect the unique mission of the organization ⁴².
- **Ethical Decision-Making Frameworks (Adapted for NGO use):** NGOs can borrow from established ethical frameworks by customizing them. For example, the **PLUS framework** (Policies, Legal, Universal, Self) provides a quick ethical check by asking if a decision is consistent with organizational policies, compliant with law, aligned with core values (universal), and comfortable to one’s own conscience ⁴³. An NGO might adapt PLUS by defining *P* as its own policies/mission, *L* as local laws, *U* as its universal values, and *S* as the personal integrity test. Another framework from Santa Clara University suggests lenses like Rights, Justice, Common Good, Virtue, etc., to analyze decisions ⁴⁴ ⁴⁵. While these might seem academic, they can be turned into a **template form**: a worksheet where a decision-maker writes down considerations under each lens or category. For instance, an NGO facing an ethical dilemma (say, whether to pay bribes to expedite aid delivery) could use a worksheet to consider: what rights are at stake, what’s just/fair, what outcome has the most benefit (utilitarian), does this align with virtues like honesty, etc. This structured approach ensures thorough ethical reasoning. NGOs can develop a simplified version relevant to common scenarios they face.
- **Stakeholder Engagement and Feedback Tools:** Because values-driven decisions should consider those impacted, tools that gather stakeholder input are valuable. One example is a **Community Consultation Template** – a set of questions or a survey used when designing or deciding on programs, ensuring community values and preferences are heard. Questions could include: “What would *respect* look like in how we run this program in your community?” or “Are there any cultural values we should be mindful of in this decision?” Recording and analyzing this feedback alongside internal deliberations can guide a decision that is congruent with both the NGO’s values and the community’s values. Technologically, this could be as simple as a Google Forms survey or a facilitated focus group script. The “tool” here is the protocol or template for soliciting input, which ensures consistency (so that one doesn’t consult communities on some decisions but not others arbitrarily).
- **Values Impact Assessment Template:** Similar to an environmental impact assessment but for values/ethics. Before implementing a major decision, particularly one that might be sensitive (e.g., downsizing a program, forming a corporate partnership), the team can fill out a Values Impact Assessment. This template would list each core value and have fields to describe: *Potential positive impact on this value*, *Potential risks or negative impact on this value*, and *Mitigation strategies if negative*. For example, for a partnership decision, under *Transparency* one might note “Risk: could require NDA on certain data, which conflicts with transparency; Mitigation: negotiate a clause to allow publishing

summary results.” This tool forces anticipation of value-related consequences, much like a risk assessment. It’s essentially a more detailed extension of the decision matrix and checklist, used for big strategic decisions where stakes are high.

By utilizing these tools and templates, NGOs can bring structure and consistency to values-driven decision-making. They serve as memory aids and standard operating procedures that make the abstract idea of “apply our values” into concrete, repeatable actions. All staff should be trained in using them, and they should be refined over time based on experience.

Case Vignettes

To illustrate how values-driven decision-making plays out in real NGO scenarios, here are two case vignettes:

Case Vignette 1: Turning Down Funding to Uphold Principles

Background: In 2010, **CARE International** was offered significant funding for humanitarian work in Afghanistan, but the funds were tied to collaborating with military stabilization efforts. Accepting the money could have expanded CARE’s programs, but it raised a red flag against the NGO’s core values – specifically the humanitarian principles of neutrality and independence. CARE’s leadership faced a dilemma: take the funds and potentially save more lives in the short term, or refuse the money to maintain impartiality in a conflict zone.

Decision: After deliberation, CARE **refused the donation**. The organization determined that working alongside military forces (even indirectly) would compromise its neutrality, a value deemed non-negotiable for operating safely and credibly in war contexts ⁴⁶ ⁴⁷. They feared that taking the funding would blur the line between aid and political/military objectives, putting their field teams and beneficiaries at risk and undermining trust with communities. This was not an easy decision – it meant forfeiting tens of millions of dollars worth of aid. But CARE’s values filter was clear: *neutrality* and *impartial service* come first. Their decision echoed similar moves by other NGOs; indeed, around the same time, **Médecins Sans Frontières (MSF)** also declined certain U.S. government funds that imposed messaging restrictions, again to protect impartiality ⁴⁸ ⁴⁹.

Outcome: In the immediate aftermath, CARE had to scale programs to available resources, but the long-term implications were largely positive. The NGO maintained its reputation among Afghani communities as an independent actor, not aligned with any side of the conflict, which meant locals continued to approach CARE for assistance without fear or suspicion. Staff morale internally was bolstered – field teams saw the organization practice what it preached, putting values over money. Interestingly, private donors, hearing of the stance, expressed respect and some even contributed funds to cover portions of what was lost, essentially “rewarding” the integrity shown. Academics analyzing such cases have noted that refusals like this are deeply rooted in maintaining key humanitarian principles, which ultimately are “*essential to the integrity and effectiveness of NGOs worldwide.*” ⁵⁰ ⁵¹

Another example: In India, the **DHAN Foundation**, a development NGO, similarly refused a huge corporate donation of ₹100 crore (approximately US\$14 million) from a beverage company because the donor’s conditions didn’t match the NGO’s values and goals ⁵². A staff member recounted that although it was hard to turn down such a large sum, the organization did not want to be compromised by a corporation

whose practices might conflict with their community-first ethic. This decision protected DHAN's autonomy and commitment to its mission.

Takeaway: Values-driven decisions often involve short-term sacrifice for long-term principle. In this vignette, NGOs chose to uphold **independence and neutrality** over immediate gain. The result was sustained trust and an intact reputation – which are invaluable assets in the humanitarian sector. As one analysis put it, the decision to refuse funding can be seen as an activism form itself, asserting that some values override even the dire need for resources ⁵³ ⁵⁴ . For NGOs, these cases underscore that if a partnership or funding source fundamentally conflicts with core values, walking away can be the wiser choice for mission sustainability.

Case Vignette 2: Values Guiding Program Design – Inclusive Education

Background: **Bright Futures**, a fictitious (but representative) education NGO, provides scholarships to high school students in a developing country. The NGO's mission emphasizes equal opportunity, and it has explicitly defined *Inclusivity* and *Equity* as core values. Bright Futures received an increase in funding and now faces a decision: should it use the funds to expand the number of scholarships nationwide (more students, likely selecting those with top academic scores), or target the scholarships to the most marginalized communities (fewer students overall, as outreach in remote areas is costly, and those students often have lower test scores)? One option promises higher numbers and perhaps more immediately impressive results (more graduates), while the other aligns with reaching underserved groups in line with the value of equity.

Decision Process: The team applied a values-driven framework. They consulted community educators and reviewed their values statement, which committed to “*prioritizing underserved and underrepresented youth.*” The values checklist asked: *does prioritizing high test scorers uphold our values of inclusivity?* The answer was *no* – it might inadvertently favor better-off students who had more preparation. *Does focusing on marginalized rural students uphold our values?* – *yes*, it directly advances equity, even if it means each success might require more resources. After deliberation, Bright Futures chose to allocate the majority of new scholarships to students in remote, underserved districts, even though it meant the total number of awards would be smaller and the recipients might not all have top grades. The guiding principle was that **inclusivity meant going where others do not go**, and ensuring those traditionally left behind get support ⁷ .

Outcome: The decision had trade-offs. In the first year, the NGO awarded 30% fewer scholarships than it could have if it only picked top urban candidates. However, those who received the scholarships were primarily first-generation students, many from minority ethnic groups and very low-income families. The impact on those individuals was life-changing – many would have had no chance at advanced education without this program. From a values perspective, the NGO lived up to its promise. Staff and volunteers, seeing the stories of these beneficiaries, felt proud that Bright Futures “walked the talk.” One field officer remarked, “We always said *everyone* deserves a chance. Now I see we meant it – even if it's harder work getting these kids through school, it's the right thing.” Donors were informed of the rationale: the NGO's annual report explicitly stated it chose depth over breadth in line with its values, and highlighted a few success stories. Interestingly, rather than complain about fewer numbers, many donors resonated with the narrative of reaching the *hardest-to-reach* – it differentiated Bright Futures from other education funders.

Challenges did arise: supporting marginalized students often meant providing extra mentoring and tutoring (since some had weaker academic preparation), which required adjusting program plans. But the NGO treated this as part of its commitment. They also established metrics to track not just how many graduated, but changes in community perceptions and the ripple effect (e.g., did more families in the village send kids to school because of these role models?). Early signs suggested a positive ripple.

Takeaway: This vignette shows a values-driven choice of **quality and equity over quantity**. By focusing on its value of inclusivity, the NGO accepted a short-term output reduction (fewer total beneficiaries) to achieve a more equitable outcome. It illustrates how values can provide clarity: when faced with the temptation to go for bigger numbers (which might impress on paper), the organization asked, “What outcome best reflects who we say we are?” The decision thus remained “consistent with the organization’s mission, no matter the situation” ⁵⁵. In the long run, such alignment strengthens the NGO’s identity and possibly its impact – those marginalized students, if successful, break cycles of exclusion, aligning perfectly with the NGO’s purpose. This case also highlights that a values-driven approach might fly in the face of conventional metrics initially, but it can create deeper change aligned with the NGO’s ethos.

Metrics / KPIs

To gauge the success of values-driven decision-making, NGOs should track metrics that reflect both the integration of values into processes and the outcomes of values-based decisions. Below is a set of key metrics and indicators, and how they can be used:

Metric / KPI	Description & Notes
Values Awareness Index (Staff)	<i>Definition:</i> Percentage of staff and volunteers who can name the organization’s core values and describe what they mean in practice. <i>How to measure:</i> Periodic staff surveys or quizzes (for example, an annual culture survey might ask employees to list the core values and give an example of a recent decision aligned with each). A high score (e.g., >90% recognition) indicates that values are well communicated and internalized. <i>Why it matters:</i> This is a leading indicator – if staff know and understand the values, they are more likely to use them in daily work ⁵⁶ ²⁹ . If the index is low, the NGO should invest in more communication or training.
Decision Alignment Audit	<i>Definition:</i> Proportion of major decisions or proposals in a given period that explicitly document consideration of core values. <i>How to measure:</i> Review samples of meeting minutes, board papers, or project proposals. Count how many include a section on “Values Implications” or mention values in the rationale. For instance, if out of 10 key decisions in a quarter, 8 referenced the values, that’s 80%. <i>Why it matters:</i> It checks whether the values framework is actually being applied. A rising trend toward 100% indicates that it’s becoming standard practice to use the values filter. This metric can be qualitative too – e.g., scoring the depth of discussion of values in decisions (perhaps via an ethics committee evaluation).

Metric / KPI	Description & Notes
Stakeholder Trust and Satisfaction	<p><i>Definition:</i> Level of trust among key stakeholders (donors, beneficiaries, partners) as it relates to the NGO “doing the right thing.” This can be measured through surveys or feedback mechanisms. <i>How to measure:</i> Donor surveys might include a question like “On a scale of 1–10, how much do you trust that [NGO] makes decisions consistent with its mission and values?” Similarly, community feedback forums or beneficiary surveys can gauge trust in the NGO’s integrity. An alternative or complementary measure is donor retention rate and community partnership continuity, under the assumption that high trust leads to sustained support. <i>Why it matters:</i> Trust is the currency of an NGO’s reputation ⁵⁷ ⁵⁸ . If trust scores improve or stay high after implementing values-driven decision-making, it’s a strong signal of success. Conversely, drops in trust may indicate perceived lapses in living up to values, signaling the need for corrective action or better communication.</p>
Employee Engagement & Ethical Climate	<p><i>Definition:</i> Measures of staff morale and perception of the organization’s ethics. Relevant sub-metrics might include “Employee alignment with values” and “Comfort speaking up about ethical concerns.” <i>How to measure:</i> Annual employee engagement surveys often include questions like “Management decisions here reflect our stated values” (agree/disagree) ⁵⁹ , or “I feel comfortable reporting unethical behavior without fear.” A composite score can be made from such questions. Additionally, staff turnover rate could be tracked, especially if exit interviews cite ethical reasons for leaving (one would hope to see fewer such citations). <i>Why it matters:</i> Engaged employees who trust their leaders to do the right thing are more productive and stay longer ¹⁰ . A positive ethical climate score indicates that values-driven decision-making is tangible internally – it’s not just a PR exercise. If these scores stagnate or decline, it might mean that employees see a disconnect between espoused values and actual decisions, a prompt to investigate and address specific issues.</p>
Ethical Incident Rate	<p><i>Definition:</i> Number of reported ethics or values violations in decision-making processes, and their resolution. This could include incidents like conflicts of interest not declared, decisions later found to violate policies, whistleblower reports, etc. <i>How to measure:</i> Use existing mechanisms – e.g., track complaints to an ethics hotline or cases reviewed by an ethics committee. It’s important to normalize by size (e.g., incidents per 100 staff or per year). Also track the <i>outcome</i> – e.g., % of incidents resolved and whether policies were changed as a result. <i>Why it matters:</i> Ideally, a strong values culture reduces serious ethical breaches (e.g., corruption, fraud, abuses). A downward trend in incident rate (or maintaining a low rate) post-implementation of values initiatives would indicate positive impact. However, an <i>increase</i> in reporting initially isn’t necessarily bad – it could mean people are more willing to speak up (which is good, showing trust in the system). The key is context and resolution. This metric ensures the organization stays vigilant that decisions at all levels uphold values and legal standards.</p>

Metric / KPI	Description & Notes
Values Integration in Strategic Planning	<p><i>Definition:</i> Qualitative metric – the extent to which long-term plans and strategies explicitly incorporate core values. For example, presence of values-based criteria in strategic plan documents or project selection guidelines. <i>How to measure:</i> Review the NGO's strategic plan or annual operating plan for references to values.</p> <p>Alternatively, count the number of strategy sessions or board retreats that include an agenda item on values or ethics. One could also measure the number of policies updated to incorporate value language (e.g., procurement policy now includes ethical sourcing clauses reflecting the value of responsibility). <i>Why it matters:</i> This shows institutionalization. If values-driven decision-making is truly embedded, it will be evident in top-level documents and processes, not just case-by-case choices. A strong showing here (e.g., every strategy mentions how it aligns with values) indicates that the NGO is proactively designing its future with its values at the forefront, rather than retrofitting.</p>
Responsive Adjustment Metric	<p><i>Definition:</i> Frequency and effectiveness of adjustments made when a decision is found misaligned with values. Essentially, how often does the organization recognize a values conflict and course-correct? <i>How to measure:</i> Count instances where decisions were revisited or policies changed due to values concerns. For example, "Number of times in the past year we reversed or modified a decision after stakeholder feedback indicated it clashed with our values." Also measure how quickly and transparently it was handled. <i>Why it matters:</i> No system is perfect; what distinguishes a truly values-driven NGO is the willingness to acknowledge and fix mistakes in line with values. A moderate number of course-corrections, handled well, can be a healthy sign of commitment to values (where zero might mean issues are being ignored, and too many might mean initial processes need strengthening). This metric fosters a learn-and-improve attitude.</p>

In practice, NGOs should select a mix of these metrics that makes sense for their size and context. It's useful to have at least one metric from each category: knowledge/culture (values awareness, engagement), process (alignment audits, integration in plans), and outcome (stakeholder trust, ethical incidents). Set targets where feasible – for instance, "100% of board papers will include a values impact section by next year" or "Increase stakeholder trust score from 8.0 to 9.0 over two years." Regularly reviewing these KPIs at management and board levels will keep the organization accountable to its values-driven aspirations, much as it tracks programmatic or financial goals. As the saying goes, "what gets measured gets managed." By measuring values alignment, you signal internally and externally that living your values is a critical objective, not a vague ideal.

Risks & Mitigations

Adopting a values-driven approach to decision-making brings many benefits, but it also introduces certain risks and challenges. Being aware of these risks allows an NGO to mitigate them proactively. Below are common risks and corresponding mitigation strategies:

Risk or Challenge	Mitigation Strategy
<p>Conflicting Values and Prioritization Dilemmas: In complex situations, two or more core values may point in different directions (e.g. <i>effectiveness</i> vs. <i>equity</i>, or <i>transparency</i> vs. <i>safety</i>). This can lead to decision paralysis or contentious debates on which value to honor ⁶⁰.</p>	<p>Establish a Values Hierarchy & Deliberation Process. Early on, discuss if certain core values have priority in specific contexts (for example, an NGO might decide “safety of personnel comes first, even before other concerns”). However, since rigid ranking is not always possible, create a structured deliberation method for value conflicts: bring in a neutral ethics panel or use scenario planning (“If we prioritize Value A, what are implications? If Value B, what are implications?”). Document precedents – how conflicts were resolved in past cases – to guide future decisions. This gives staff confidence that there is a way to make the tough calls.</p>
<p>Rigidity and Limited Flexibility: If taken to an extreme, values-driven decision-making might be seen as inflexible or idealistic. Strict adherence to values could make an NGO slow to respond to change or unwilling to compromise when sometimes a compromise is needed for the greater good ⁶¹.</p>	<p>Build Contextual Awareness and Periodic Review of Values. Values should be steadfast, but their application might need nuance. Train decision-makers in <i>contextual ethics</i> – understanding when an exception might be acceptable and how to handle it transparently. For example, define “red lines” (hard no-go areas) versus “yellow lights” (areas where careful judgment is needed). Additionally, regularly review your values and their interpretations. Are they still relevant and fostering good decisions? If a value is consistently causing gridlock, maybe the team needs to clarify its meaning or application. Emphasize that values-based does not mean values-blind absolutism; it’s about thoughtful balancing.</p>
<p>Subjectivity and Potential for Bias: Values can be interpreted differently by different people. One person’s view of “integrity” might differ from another’s. Without care, decision-makers might selectively use values to justify personal preferences (confirmation bias under the guise of principle) ¹². There’s also risk of <i>values elitism</i>, where leaders impose their personal values rather than the organization’s.</p>	<p>Inclusive Decision Processes & Checks for Bias. Mitigate this by involving diverse stakeholders in defining and applying values (as noted in the framework). Encourage open dialogue: if someone cites a value to push a decision, others should feel free to question, “Is that value truly applicable here, or are we stretching it?” Tools like the PLUS framework or Markkula lenses can help check biases ⁶² ⁶³ – because they force looking at a decision from multiple angles (rights, outcomes, justice, etc.), not just one favored value. Another tactic: pair values with data. For instance, if <i>fairness</i> is cited to choose a particular course, also look at data to ensure it’s not inadvertently causing unfair effects. Finally, having a neutral facilitator or an ethics committee review major decisions can catch subjective bias – essentially a “values audit” by someone not directly vested in the outcome.</p>

Risk or Challenge	Mitigation Strategy
<p>Complexity and Time Consumption: Establishing a new decision framework, training everyone, and adding steps (like values checklists, committee reviews) can slow things down initially ⁶⁴. In fast-moving environments, there's a concern that adding an ethical deliberation layer could impede quick action or overwhelm staff.</p>	<p>Integrate into Existing Workflows & Scale Appropriately. To avoid overload, embed the values checks into current processes rather than making them separate. For example, include a values impact section in the same template as project proposals (not a whole new form), or make the discussion of values a five-minute part of meeting agendas rather than a new meeting altogether. Provide user-friendly tools (like one-page checklists) so it doesn't feel burdensome. It's also important to train staff with scenario exercises so that applying the framework becomes second nature and faster over time. When urgency is critical (say in a disaster response), empower experienced staff to make decisions in the field with a simplified heuristic ("if any option would blatantly violate our key values, avoid it, otherwise use best judgment"). In other words, scale the rigor of the process to the magnitude of the decision – not every choice needs a full committee review, but the framework is there for big ones. Over time, as the culture matures, considering values will add only marginal time but significant clarity.</p>
<p>"Values-Washing" and Authenticity Gaps: There's a reputational risk if an NGO heavily promotes its values-driven approach but fails to follow through consistently. Being seen as hypocritical – espousing values but making a rogue decision that contradicts them – can be worse than not emphasizing values at all ⁶⁵ ⁶⁶. Public cynicism might grow if values talk isn't matched by action.</p>	<p>Accountability and Transparency (Walk the Talk). The best mitigation is sincerity: don't adopt values for show, only do it if leadership is truly committed to living them. Concretely, implement accountability mechanisms: allow internal whistleblowing or feedback if anyone sees decisions straying from values. Conduct periodic "values audits" (similar to financial audits) – possibly with an external advisor or trusted partner NGO – to review if the org is living up to its code. If/when a lapse happens, own it transparently. For example, if a decision is made that in hindsight violated a value, communicate about it to stakeholders, explain how you'll prevent recurrence or what you've learned. This honesty can actually bolster credibility, as it shows the NGO is serious about improvement. Essentially, do what you say and say what you do. In the words of one charity regulator, the public is looking for "greater authenticity not just more transparency" ¹⁴ – which means actions and values visibly align. By holding yourselves accountable (through reporting on values in annual reports, etc.), you mitigate the risk of being accused of values-washing.</p>

Risk or Challenge	Mitigation Strategy
<p>Opportunity Costs and Donor Reactions: Values-driven choices might sometimes mean saying no to funds or partners, or choosing less <i>efficient</i> routes (as seen in the case vignettes). This can lead to short-term resource constraints. Some donors or board members might initially balk (“why did we turn down that grant?!”) and it could cause internal tension if not everyone is on the same page.</p>	<p>Stakeholder Education & Diversified Support. Mitigate this by educating your donors and board about the long-term importance of values for impact. Bring them into the values-definition process so they share ownership. When turning down funding, clearly communicate the reasons in values terms (as CARE did regarding neutrality ⁴⁶). Often, values-driven refusals can be turned into stories of integrity that donors ultimately respect ⁵³ ⁵⁰. However, to cushion the financial impact, plan for diversified funding – maintain a broad base of supporters who align with your values, so you’re less dependent on any single contentious source. Build relationships with funders who explicitly prioritize ethics (there are foundations who give credibility-weight to such stances). Internally, use scenario planning with your board: e.g., “if faced with X offer that conflicts with our values, we may refuse it; let’s prepare for how we fundraise in its absence.” By normalizing this idea, you reduce shock when it happens. In summary, make values part of the value proposition you present to supporters: you’re not just delivering services, you’re doing so in a principled way – this will attract the <i>right</i> funding and alignment.</p>

In navigating these risks, the overarching theme is balance. A values-driven organization must remain practical and aware of realities (flexible, context-sensitive) while not losing the courage of its convictions. Many of these mitigations boil down to *communication* and *systems*: communicate values and decisions clearly to avoid misunderstandings, and build systems that reinforce values (so that it’s hard to accidentally override them). As long as an NGO stays reflective and responsive – ready to adapt its approach when something isn’t working – the benefits of values-based decision-making can far outweigh the challenges. In fact, successfully managing these challenges often *strengthens* the organization: overcoming a conflict of values can clarify what the NGO truly stands for, and handling a misstep with accountability can increase trust.

Checklist

Use this checklist as a quick-reference to ensure you are incorporating values-driven decision-making in your NGO’s operations and specific decisions. Before finalizing any major decision, run through the following points:

- **Core Values Defined:** Have we clearly identified and defined our organization’s core values, and are they up-to-date? (Review your mission and values statement – do they still align with what you aim to achieve and how you operate?)
- **Values Communicated:** Are these core values well-communicated and understood by all involved in the decision? (Consider if staff/board received reminders or training on values recently. If not, quickly reiterate the relevant values now.)

- **Stakeholder Involvement:** Have we involved the right stakeholders in the decision-making process, especially those who will be affected? (This includes internal team members at various levels, and external voices like community representatives or partners, as appropriate.)
- **Options Clearly Stated:** Have we clearly laid out the decision to be made and the realistic options available? (Ensure everyone knows the choices on the table – including the option to not decide or to delay, if applicable.)
- **Alignment Check (Values Filter):** For each option, have we evaluated how it aligns or conflicts with each of our core values? ³³ (Use a matrix or list – e.g., “Option A supports values X and Y, but might hinder Z.”) Note any significant red flags.
- **Non-Negotiables Considered:** Is there any core value that we consider inviolable in this situation (a “deal-breaker”)? ³⁵ (If an option would force you to violate that value, eliminate or alter the option.)
- **Trade-offs and Justifications:** If we are compromising on a value (even slightly) for a greater aim, have we acknowledged it and formulated a justification or mitigation? (Make sure this trade-off is conscious, not accidental. State, for example, “We normally value local sourcing, but in this emergency we use a foreign supplier to save lives; we’ll mitigate by returning to local sources ASAP.”)
- **Decision Rationale Articulated:** Can we clearly articulate **why** the chosen option best upholds our mission and values? (Prepare a brief statement linking the decision to values: “We chose X because it is most consistent with our value of ____.” If you struggle to make this statement, re-examine the decision.)
- **Transparency and Communication Plan:** Do we have a plan to communicate this decision, and the values reasoning behind it, to stakeholders? (Who needs to know – staff, beneficiaries, donors, the public? Craft a message that explains the decision in terms of what your NGO stands for. Transparency here builds trust.)
- **Future Reflection Scheduled:** Have we set a reminder or mechanism to review the outcomes of this decision (to learn if it truly aligned with our values in practice)? (For major decisions, note in your calendar or project plan to evaluate in 3 or 6 months. Include a question in that evaluation: “Did this decision live up to our values? Any lessons?”)
- **Consistency Check:** Does this decision set any precedent, and if so, are we prepared to be consistent with it going forward? (Ensure you’re comfortable that a similar rationale could apply in future cases. Consistency is key to credibility – avoid one-off exceptions that you wouldn’t stand by in general.)

By checking all the boxes above, you help ensure that your NGO’s decision is thoroughly values-aligned and that you haven’t missed a critical step in the process. This checklist can be adapted and appended to board papers, project proposals, or meeting agendas as a gentle enforceable reminder. Over time, as values-driven decision-making becomes part of your organization’s DNA, many of these steps will happen intuitively – but even then, an occasional run-through of the checklist can catch oversights. Remember: **each decision is an opportunity to affirm your organization’s identity and principles.** Let this checklist guide you in making those moments count.

Glossary

Core Values: Fundamental beliefs or principles that guide an organization's behavior and decisions. For NGOs, core values might include concepts like *integrity, accountability, respect, equity, neutrality*, etc. They answer the question: "What do we stand for?" and remain relatively constant over time. Core values are often formally stated and are meant to be upheld in all the NGO's actions ⁶⁷ ⁶⁸ .

Values-Driven Decision-Making: A decision-making approach in which choices are made based on alignment with core values, rather than solely on short-term criteria like cost, convenience, or personal preference. It involves explicitly evaluating options through the "lens" of the organization's values ¹ . Also referred to as *values-based decision-making*. This approach aims to ensure consistency with the organization's ethos and mission in every decision.

Mission: The fundamental purpose of the organization – essentially, *why* the NGO exists and what overarching goal it pursues. The mission guides *what* an NGO does, while values guide *how* it does it ⁶⁹ . For example, an NGO's mission might be "to improve access to education for girls," and its values would shape how it carries that out (e.g., collaboratively, transparently, etc.). A related term is **Vision** (the desired future state the NGO is working toward), though vision is often less directly tied to day-to-day decisions than mission and values.

Code of Ethics / Code of Conduct: A formal document outlining the standards of behavior expected in an organization, often based on its values. It provides guidelines and sometimes specific rules (ethical and legal) that staff, board, and volunteers should follow ³⁹ ¹³ . For NGOs, a code of ethics might cover areas like financial integrity, conflicts of interest, respectful conduct, compliance with laws, and commitment to the mission. It translates values into concrete do's and don'ts. Adopting a code of ethics is a best practice for nonprofits to institutionalize values and accountability ¹³ ³⁰ .

Stakeholders: All the individuals or groups who have an interest in or are affected by the organization's work and decisions. NGO stakeholders typically include beneficiaries/communities served, donors (individual or institutional), staff and volunteers, partner organizations, board members, and sometimes the general public or government regulators. In values-driven decision-making, stakeholders' perspectives are considered to ensure decisions are ethical and effective from multiple viewpoints (e.g., a decision might be technically good but if stakeholders find it violates trust, it's problematic).

Humanitarian Principles: In the context of humanitarian NGOs (and often informing others as well), this refers to the core values of **Humanity, Neutrality, Impartiality, and Independence** ⁵¹ . - *Humanity* means saving human lives and alleviating suffering wherever it is found. - *Neutrality* means not taking sides in hostilities or political, racial, religious, or ideological controversies. - *Impartiality* means acting solely on the basis of need, without discrimination. - *Independence* means ensuring autonomy from political, economic, or military agendas. These principles are a specific set of values that guide humanitarian decision-making, such as whether to accept funding from certain sources or how to allocate aid in conflicts ⁷⁰ ⁷¹ .

Management by Values (MBV): A management approach that integrates organizational values into management processes – planning, decision-making, performance management, etc. It contrasts with "management by instructions" or "management by objectives" by focusing on shared values as the driver for decisions and behavior. In NGOs, MBV might manifest as leadership continually referencing values in

strategy and using values alignment as a key criterion for hiring or evaluating programs ⁷² ⁷³ . Academic studies (like Paweł Mikołajczak's work) explore how MBV correlates with success metrics in NGOs ⁷⁴ ¹⁷ .

Mission Drift / Values Drift: The phenomenon where an organization gradually moves away from its original mission or values, often unintentionally. *Mission drift* might occur when an NGO expands activities due to funding availability that aren't quite aligned with its core purpose (e.g., a health NGO starting to do unrelated education projects because a grant is available, thus diluting its focus). *Values drift* refers to a subtle erosion of the ethical standards – decisions start being made that contradict professed values, perhaps due to pressure or complacency, over time creating a gap between talk and walk. Both are risks that values-driven decision frameworks aim to combat by keeping the organization focused and self-aware.

Transparency: The value and practice of being open and forthcoming about information, decisions, and processes. For NGOs, transparency often means sharing how funds are used, how decisions are made, and being honest about successes and failures. It's closely tied to accountability – being answerable to stakeholders. Transparency builds trust ⁵ . In decision-making, being transparent might involve documenting decisions and their rationale and communicating them to those affected (even if not required by law or contract).

Accountability: The obligation of an organization to account for its activities, accept responsibility for them, and disclose results in a transparent manner. In the NGO context, accountability is owed “downward” to beneficiaries (are we doing right by those we serve?), “upward” to donors/funders (are we using resources as promised and effectively?), and internally to our own values and policies. A values-driven NGO frames accountability not just as meeting targets, but as upholding values and ethical commitments. Mechanisms for accountability include reports, evaluations, audits, and feedback channels. Enhanced accountability is often cited as a reason to adopt codes of ethics and value statements ⁷⁵ ¹³ – because they set the standards against which the NGO can be held accountable.

Ethical Decision-Making Framework: A systematic method or set of guidelines for making choices that consider ethical principles and values. Examples include the PLUS model, the Markkula Center's 6-lens framework ⁶² ⁶³ , and various decision trees or checklists used in business ethics or clinical ethics. In NGOs, an ethical decision-making framework might be customized to combine the organization's core values with general ethical principles (like do no harm, rights, justice). Such frameworks help ensure consistency and thoroughness, especially in tough moral dilemmas.

Authenticity (in NGO context): The quality of being genuine and true to one's stated identity and values. An NGO demonstrates authenticity when its actions consistently match its proclaimed values and mission. Authenticity has become an important concept in rebuilding public trust ⁷⁶ ⁷⁷ – as stakeholders become skeptical of mere rhetoric, they look for evidence that an organization is what it claims to be. In practice, authenticity might be evaluated by observing whether an NGO makes sacrifices to uphold values (as opposed to only doing so when convenient) and whether it is honest about challenges. It's a somewhat abstract term, but essentially it's about **integrity** in the holistic sense – the NGO *is* what it says it is.

Each of these terms is integral to understanding and implementing values-driven decision-making. A clear grasp of the vocabulary enables clearer conversations and policies. For instance, distinguishing mission vs. values vs. vision helps avoid confusion in strategy meetings; knowing the humanitarian principles is crucial for NGOs operating in crises; recognizing mission drift signals can prompt corrective measures. This

glossary can be used to ensure everyone has a common language as you strengthen values-driven practices in your organization.

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